



*Golden Retriever
Club of America®*

Enclosed is your Working Certificate/Working Certificate Excellent Test Kit(s). Included is a copy of the GRCA WC/WCX Rules and Regulations, a copy of the WC/WCX Guidelines, WC/WCX Supplement, Instruction for Use of GRCA WC/WCX entry forms, copies of the Official GRCA WC/WCX Entry Form, Instruction Sheet for Catalog Preparation with sample, Evaluations Sheets for both your club to complete and for the judges to complete, information for reporting the results of your test(s) in the Golden Retriever News, an optional letter to the Judges, Applications for your next test(s) and information on creating GRCA congratulatory cards for your tests.

The GRCA Official Entry Form is to be used by all entrants. Please personalize the Entry Form and use it in your premium list, flyers, etc. It is the responsibility of the Test Secretary to make certain that the Entry Forms and or the marked catalog are marked (ALL dogs either marked PASSED or FAILED) and signed by the judges. After the test, all Entry Forms and/or the marked and signed catalog (or just the Entry Forms properly marked and signed if no catalog is being used) must be sent, postmarked within 7 days of the test date, to:

Regional rep name:

Address:

Phone:

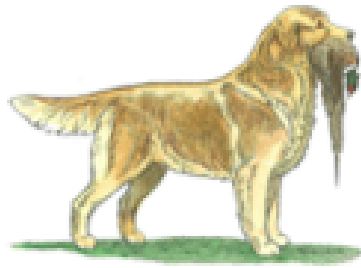
Email:

The GRCA will send a GRCA Certificate to the owner of each passing dog, most often within two months of receipt of the results and will then send the information on to the GRCA Yearbook Editor. Certificates for passing dogs with registration pending will be held by GRCA until the registration information is received.

Every test-giving Club must have a committee made up of at least three GRCA members (non-GRCA clubs, at least 1 GRCA member to act as GRCA's representative). Each member of your club's committee should have a copy of the rules and regulations on the grounds and be thoroughly familiar with them. The committee chairperson should have a current copy of the AKC Rules for Retriever Field Trials (akc.org/rules) on the grounds as well. Be sure that your judges are also aware that these tests are run according to AKC Derby rules (the WC) and AKC Qualifying rules (the WCX). Please send the following letter to the Judges (included in your packet) to inform those judging of the intent and purpose of the tests as designed by GRCA. If your judge's qualifications are from AKC Hunting Retriever Tests or previous WC/WCX judging, it is especially important that they are familiar with the AKC Rule for Retriever Field Trials. Under NO circumstances are bitches in season to run or be on the test grounds.

Also enclosed are two Evaluation Sheets. One should be completed by the committee of the test-giving club and returned to me. The other is for the judges to complete and forward to me. Please give each judge a copy of the Judge's Evaluation Sheet and a stamped addressed (to me) envelope in which to enclose their evaluation (Evaluations Forms must be postmarked within 7 days of the test date; therefore, it might be best to have the judges fill out the form and return it to the test chairman while still on the test grounds. Then the club will have more control and will not be fined because one of the judges forgot to mail their evaluation to me on time). I will share their comments with the test-giving club, as necessary. Please feel free to call should you have any questions regarding any aspect of the Working Certificate and or Working Certificate Excellent tests.

Good Luck to all!



Golden Retriever Club of America®

Dear

Thank you for agreeing to judge the _____ WC/WCX test on _____
at _____.

The Golden Retriever Club of America (GRCA) believes in supporting the premise of our Breed Standard, 'Primarily a Hunting Dog'. Not everyone can compete in Field Trials or Hunt Tests for various reasons including commitments to other areas of the sport such as Conformation and/or other performance events. GRCA developed the Working Certificate/Working Certificate Excellent program for Golden Retrievers to demonstrate their willingness to retrieve game birds and re-enter the water. Perhaps more importantly, participation in Field Events and earning a WC or WCX title contributes, through conscientious breeding programs, to maintaining the instincts necessary for the continuation of the breed as it was originally intended.

The WC Test was designed to show the natural ability of a retriever. While a small amount of training may be required to ensure a dog ready to be evaluated, keep in mind that most of the dogs running have had little formal training, certainly much less than the average derby dog. In setting up the test judges must pay careful attention to distance, angles and cover as mentioned in the rules.

The average handler running his/her dog in the WC test is not trying to prove their dog could be a top competitor in Field Trials but that with some training their dog could be an adequate hunting companion. This is also the way judges should evaluate dogs in this test.

The WCX Test offers a chance for Goldens to prove what they can do with a little more training. Careful attention must be paid to the recommendations of the GRCA when it comes to distances, angles, and cover. Judges should expect a more polished performance from the dogs running this test than those running the WC.

In order to familiarize yourself with the current GRCA WC/WCX Rules and Regulations please review the enclosed updated copy prior to your judging assignment.

Thank you once again for agreeing to judge this test and taking part in this program to help us maintain the retrieving instincts in our Golden Retrievers. Should you have any questions please feel free to contact me at the address or phone number below or the Chairman of the test you are judging.

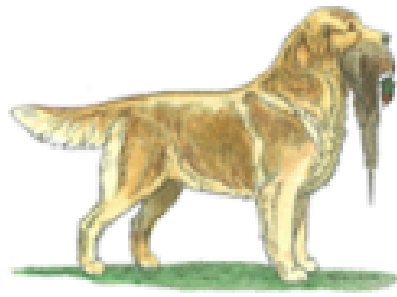
Sincerely yours,

Regional Rep: _____

GRCA WC/WCX Committee

Address: _____

Email: _____



Golden Retriever Club of America®

WC/WCX RULES AND REGULATIONS

INTRODUCTION

SCOPE: GRCA's purpose in establishing and making available a Working Certificate (WC) and Working Certificate Excellent (WCX) to all owners of Golden Retrievers is to encourage the use and maintenance of the natural hunting and retrieving abilities which are genetically vital to the breed.

In establishing the criteria for the WC, the GRCA realizes that most Golden Retrievers will not be as thoroughly trained as those who compete in field trials and therefore has devised simple land and water tests using designated game birds. These tests are designed to demonstrate the following natural abilities of a retriever as stated in the AKC Retriever Advisory Committee Supplement: accurate marking and memory of falls, intelligence, attention, style, good nose, perseverance, desire, and trainability.

The purpose of the WCX test is to encourage the development of the Golden Retriever's natural hunting and retrieving abilities through additional training. In preparing the criteria for the WCX, the GRCA realizes there are many people who do not wish to compete in AKC field trials but who do want to train their dogs beyond the level of the WC. The WCX is designed to demonstrate through training the development of marking ability, memory, intelligence, perseverance, and retrieving desire.

REQUIREMENTS: WC and WCX tests may be held at any AKC licensed retriever field trial or at any event held in the name of GRCA. The tests are to be conducted and judged under the requirements of these Rules and Regulations. Any retriever club as well as all Golden Retriever clubs desiring to hold a WC or WCX test shall submit an online application (www.grca.org) or a written request on the appropriate form 60 days prior to the first day of the test, listing test location, date(s), judges' names and the tests they will be judging, names and addresses of the club's WC/WCX Committee Chairman and committee members, and the types of birds to be used. Permission must be granted by the GRCA. Upon approval, the GRCA WC/WCX Committee will send a test kit to the club's WC/WCX Committee Chair. The test kit shall include the WC/WCX Rules and Regulations, official GRCA WC/WCX test entry form, instructions, and additional related material.

All dogs entering must be at least six months of age, have an individual AKC registration number, foreign registration number, or an ILP number. A dog is not eligible to be entered or to compete in the test if a judge of that test or any member of his/her family has owned, co-owned, sold, held under lease, or trained the dog within six (6) months prior to the starting date of the test. A dog with an AKC pending number

will not receive a certificate until the individual number is acquired. A fee may be charged for entering the test. The entry fee and the type of birds to be used shall be included in the announcement of the test.

Entries for each dog should be submitted on a standard entry form which contains the name of the dog, its registration number, the names of the sire and dam, the name(s) and address of the owner(s), and the name of the handler. A closing date should be specified. Local clubs are permitted to accept additional entries after this closing date, but they must make certain that they have adequate birds for additional entries, and they must include the entry information in the catalog which is sent to the WC/WCX Recorder. Entries may not be accepted after the published closing date for WC/WCX tests at Regional or National Specialties.

With a few exceptions, the WC test shall be conducted and judged under the AKC Derby rules as described by the AKC for field trials for non-slip retrievers.

The WCX test shall be conducted and judged under the AKC Qualifying rules as described by AKC for field trials for non-slip retrievers.

INFORMATION FOR CLUBS

1. **The Committee.** The WC and the WCX tests are intended to be self-regulating. To accomplish this objective, the host club shall appoint a WC/WCX Committee of at least five members. Three of these Committee members must be GRCA members, including the Chair, and must be present during the test. No one serving as a judge for either of the tests should serve on the Committee. The host WC/WCX Committee shall have complete responsibility for the planning and conducting of the test.

The host Committee shall be held responsible for compliance with all the rules and procedures. Additionally, this Committee has the authority to decide upon any matter arising during the running of the test, except a matter coming within the jurisdiction of the judges. AMONG THOSE MATTERS MAY BE THE AREA OF MISCONDUCT. WHEN THE COMMITTEE RECEIVES A FORMAL COMPLAINT OF MISCONDUCT, THEY WILL USE THE AKC'S "DEALING WITH MISCONDUCT GUIDE FOR EVENT COMMITTEES" (CURRENT EDITION) TO CONDUCT AN INVESTIGATION AND HEARING, AND TO MAKE FINDINGS AND A DECISION ON THE INCIDENT. AS THE WC/WCX TEST IS NOT AN AKC EVENT, ALL RECORDS OF THE EVENT WILL BE FORWARDED TO THE GRCA BOARD OF DIRECTORS FOR FINAL ACTION. THE GRCA BOARD OF DIRECTORS WILL DETERMINE IF APPROPRIATE DISCIPLINARY ACTION IS WARRANTED, UP TO AND INCLUDING DISMISSAL FROM THE GRCA, OR WITHHOLDING OF A CERTIFICATE IN THE CASE OF NON-MEMBERS.

Such Committee decisions must be made in accordance with the WC/WCX Rules and Regulations and the AKC Derby/Qualifying rules and standard procedures. All individuals who agree to serve on a WC/WCX Committee should be prepared to carry out these duties creditably and exercise these powers fairly, firmly, and impartially.

While it is the responsibility of the judges to set up the tests, if the tests run contrary to the intent of the GRCA rules, the Committee should step in and tactfully explain the problem to ensure a proper test.

The Committee should ensure that the judges receive copies of the WC/WCX Rules and Regulations, the AKC Field Trial Rules, and the AKC Dealing with Misconduct Guide, in advance of the test, with particular emphasis on familiarizing themselves with the intent of the test.

The Committee should make the Rules available to all participants. The premium list should state that copies of the Rules would be mailed upon request.

2. **GRCA Approval.** GRCA grants permission to member, provisional and non-member clubs to hold Working Certificate and Working Certificate Excellent tests under its Rules and Regulations. Golden Retrievers meeting the requirements set forward in the rules and who complete the designated tests at one of these events are eligible to receive a GRCA WC or WCX certificate. The club holding the test is the sponsor, not GRCA. There is no limit to the number of tests a club may hold as long as they are conducted properly.

3. **GRCA Application.** Clubs must apply for permission to hold a WC or WCX test on an official GRCA application form or the use of the online application (www.grca.org). Applications may be obtained from the regional WC/WCX Committee members whose names and addresses are listed in the Golden Retriever News or from the GRCA website (www.grca.org). Send completed applications to the same person for approval. Occasional changes in committee personnel occur. Check the Golden Retriever News for any changes before mailing the application.

The regional WC/WCX committee member must receive all applications at least 60 days in advance of the test date or a late fine will be imposed on the club submitting it. To avoid a delay in approval, make certain the applications are properly prepared. Be specific when filling in the judges' qualifications. What, where, and when are the key questions. A correct answer to the question "What type of birds will be used in the test?" would be to designate on the application for both the land test and the water test any game bird as defined in paragraph Number 6 "Birds" of these GRCA WC/WCX rules.

4. **Other Retriever Breeds.** GRCA allows other breeds of dogs to run the tests hosted by GRCA member clubs. If the other breeds have the same test requirements, they shall be included in the random draw for the running order. GRCA only awards certificates to Golden Retrievers. The host committee does not turn in results of non-Goldens to the GRCA WC/WCX Committee with the final reports. Each of the parent breed clubs has its own rules. Non-Golden owners are responsible for handling the necessary paperwork for certificates and approval from the specific parent breed club. For GRCA Regional and National Specialties, only Golden Retrievers are allowed to run.

When the Flat Coated Retriever Society of America sponsors and runs these tests, Golden Retrievers will be included in the random running order determined by the draw. As a result of a joint effort between the GRCA and the FCRSA, rules for these tests hosted by FCRSA are virtually identical. The few minor differences include:

- a. One committee member must be a GRCA member who shall act as GRCA's representative.

- b. Golden Retrievers shall be judged under the GRCA Rules and Regulations.
- c. No bitches in season may run nor be on the grounds.
- d. Regardless of which organization is hosting the test, Flat Coated Retriever handlers are always permitted to speak quietly to their dog on the honor. Golden Retriever handlers may also speak calmly and quietly to their dogs.

5. **Limited Entries.** When limiting entries at a WC/WCX test it is strongly recommended that preference be given to non-titled Golden Retrievers. If openings remain, fill them first with titled Golden Retrievers and then with other breeds.

6. **Birds.** Dogs are expected to retrieve any type of game bird. The WC/WCX committee may select game birds based on availability and uniqueness to the area where the test is to be held. Game birds are defined as Ducks, Geese, Partridge/Chukars, Pheasants, Quail, or pigeons.

Although GRCA prefers the use of upland birds for the land portion of these tests, the use of all ducks is permissible.

The Rules provide for the use of freshly killed birds in both tests. This means the birds are either shot as fliers or are dispatched immediately before the test by the people in charge of the game. Frozen birds are not acceptable. No birds should be killed prior to the morning of the test.

To provide for the correct number of birds for a test, use the following calculation if game birds are used on land and ducks on water: Ducks—I duck per dog entered. Upland game—I bird per dog for the WC, 1 1/2 birds per dog for the WCX. If only ducks are used for both land and water, calculate 2 birds for the WC, 2 1/2 birds for the WCX. This will permit the use of fresh birds for the water portion of the test.

The humane care and treatment of birds is the responsibility of the test-giving club. Crated birds must be sheltered from inclement weather, may not be overcrowded, and must have food and water available.

As the birds are retrieved, they should be sacked at once or hung from a bird rack and not allowed to pile up on the ground. A crippled bird should be put out of its misery instead of being put in a sack or on the ground to struggle until death.

Emergency situations regarding birds: Sometimes there are situations when obtaining either live flyers or freshly killed birds might be impossible due to the increase of "bird flu" or lack of cost-effective live bird suppliers throughout the country. If a club has scheduled a test and paid for expenses connected with that test, a club may be allowed to use previously frozen birds. The club must contact the GRCA Regional WC/WCX for emergency approval prior to utilizing previously frozen birds and shall provide reasonable evidence for the unavailability of live or fresh killed birds. In this circumstance, the club must allow an exhibitor to withdraw from the test with a full refund of the entry fee.

7. **Submission of forms following the test.** All GRCA WC/WCX forms must be mailed to the respective WC/WCX representative no later than seven days after the tests. It is the responsibility of the Test Chairman to ensure the reports are submitted on time. These forms include the Club Evaluation Form, Judges' Evaluation Forms, and a List of Qualifiers (ie. a marked catalog).

- a. Have the judges fill out their evaluations at the test and return them to the Chair. If they take them home and never complete them, the host club is responsible for the late fines.
- b. If the completed forms are not received by the required deadline, for the first offense a fine of \$25.00 for the first week and \$5.00 for each additional week will be assessed against the host club. For the second consecutive offense a fine of \$50.00 for the first week and \$10.00 per week for each additional week will be assessed against the host club. For the third consecutive offense, a club will lose its privileges to hold WC/WCX tests for eighteen (18) months. Reports of these penalties will be published in the Golden Retriever News.
- c. All clubs MUST keep a copy of the entry forms or a marked catalog and the AKC registration copies for their WC/WCX tests. If the originals are lost in the mail, a record must be available. If the results have been submitted in a timely fashion and the qualifiers have not received their certificates within 2 months of the test day, contact the Regional Committeeperson or the Chairperson to inform them of this delay.

8. **Certificates.** A Certificate shall be awarded to the owners of those dogs which, in the opinion of the judges, have satisfactorily completed the prescribed test. The Certificates shall be prepared by GRCA following receipt of the test results from the test giving club. Certificates will be mailed directly to the owners of the dogs.

Since the certificates are mailed to the qualifiers only after the catalogs are received from the Test Chair, the handlers of passing dogs receive nothing official the day of the test. Although not required, the test club may choose to give some sort of token prize such as a rosette and/or GRCA congratulatory card to the handlers of passing dogs on the day of the test. This is tangible proof that the dog has qualified.

9. **Complaints.** The decision of the judges shall be final in all matters relating to the test performance of the dogs. Full discretionary power is given to the judges to withhold any certificate award for lack of merit.

- a. Each participant is expected to do his part to keep up the standards of the WC/WCX tests and to report to the Committee any incident which might be detrimental to the purpose of the WC/WCX. No person shall make complaints directly to the judges but shall work through the Committee which is held directly responsible for conducting the tests.
- b. Upon receipt of a complaint, members of the Committee are expected to take appropriate action. If the complaint is deemed detrimental to the purpose of the WC/WCX test, the entire Committee should convene immediately to hear the charges and follow the guidelines and forms from AKC's Misconduct Rules and Dog Aggression Rules.

After duly hearing the evidence in a fair, orderly and impartial manner, the WC/WCX Committee should determine if the WC/WCX Rules have been violated. The reasons for withholding any WC/WCX certificate based on a detrimental incident shall be submitted to the GRCA Secretary within thirty days of the incident (ie. a misconduct report or a dog aggression report).

c. A participant who is dissatisfied with the action taken by the WC/WCX Committee of the test club may submit an appeal in writing to the GRCA Secretary within 30 days. Such appeal should describe the nature of the incident and set forth the grounds on which the appeal is made.

d. Upon receipt of a written appeal, the written records of both the test club WC/WCX Committee and the complainant will be submitted to the GRCA WC/WCX Committee. This Committee will investigate the incident and will submit a recommendation to the GRCA Board of Directors for final action. The GRCA Board of Directors shall have the power to withhold or rescind any or all WC/WCX completions.

If the WC/WCX Committee of the test club fails to fulfill its obligation with respect to the planning and conducting of the WC/WCX test, permission to hold future events, including independent specialties, may be denied by GRCA.

JUDGES

The GRCA qualifications for WC/WCX judges provide individuals with a good working knowledge of AKC Field Trial Rules. Combining that knowledge with GRCA WC/WCX Rules promotes good judgment on all questions arising during the tests.

There may be two or four judges determined by the number of dogs entered. If there are a large number of entries anticipated, a set of judges doing land and another set doing water will greatly facilitate the event. In a trial in which the entry is not limited either numerically or by the amount of available daylight hours, additional judges can be appointed by the club if the number of entries would otherwise prevent completion of the trial during the days listed in the premium list. A judge may not enter a dog in the stake in which they are judging. Judges must officiate over all series in their assignments. A judge shall not handle a dog in another test until the test level that he/she is judging is fully complete.

It is the responsibility of the Judges, not the Committee, to set up the tests. If the test is not set to GRCA WC/WCX standards, the committee may intervene.

The requirements for each set of judges for the **WC** shall be an aggregate of three qualification points. One point may be earned for each of the following:

1. Any judging assignment at an AKC licensed field trial or AKC sanctioned Open or Amateur assignment.
2. Any judging assignment at an AKC licensed hunting retriever test.
3. Any TWO judging assignments at a GRCA WC/WCX test. Only one point may come from this category.

The requirements for each set of judges for the **WCX** shall be an aggregate of three qualification points. One point may be earned for each of the following:

1. Any judging assignment at an AKC licensed field trial or AKC sanctioned Open or Amateur assignment.
2. Any judging assignment in the Senior or Master stake at an AKC hunting retriever test.
3. Any TWO judging assignments at a GRCA WC/WCX test. Only one point may come from this category.

To assure qualified judges, GRCA requires that judges not listed on the AKC Licensed Trial Point Judges' List must have their specific qualifications stated in the application to the GRCA, including date and location of judged trials.

THE WC TEST

Tests for the WC shall be as follows:

1. **Land Double.** The retrieving of two game birds (not a mixed bag) on land in moderate cover with the birds approximately 40-50 yards from the line and the falls at least 90 degrees apart. For uniformity on the land double, both birds may be shot and killed prior to the start of the test. At the discretion of the judges, the diversion bird may be a shot flier. Bird throwers should be in light colored shirts or jackets. The use of "wingers" is prohibited in WC tests.

2. **Back-to-Back Water Singles.** The retrieving of two freshly killed ducks in swimming water in light cover with the ducks approximately 25 to 30 yards from the line. Bird throwers should be in light colored shirts or jackets. Each dog should retrieve at least one "new" duck. Previously used birds are to be avoided unless absolutely necessary.

WC TEST GUIDELINES

The WC test is not intended to test the degree of training but rather to demonstrate the natural ability of the dog to perform normal hunting tasks. The double on land demonstrates the ability to mark and retrieve two birds and tests the memory of the dog. The back-to-back water singles demonstrate the ability to swim, to retrieve a waterfowl, and a willingness to re-enter the water. There is no competition between dogs in this test. The handler is expected to come to the line quietly with his/her dog under control at their side. The dog may be brought on leash or slip cord, but these must be removed during the test. The dog may run with a collar and may be held with the collar, leash, or slip cord until sent by the handler. After the judge has called the dog's number and the dog has been sent, the handler should stand quietly on the line while the dog is working. No voice commands or hand signals are allowed. These are marking tests; handling is not permitted. Encouragement to return after picking up the bird is permitted.

When the dog has returned with the first bird on the land double, the handler may pat his/her side or speak to the dog by name, telling it to heel, sit, stay, etc., thereby getting the dog ready and lined up to go for the second bird. The handler may not take the dog by the scruff of the neck and pull it into position before sending it for the second bird. The handler may gently guide the dog by the collar to get its attention and steady it before sending it. Handler should take/pick-up the bird before touching the collar.

After the dog has retrieved the second bird, the handler may take the dog by the collar and lead it off the line. In each of the water singles, the handler may hold the dog until its number is called by the judge. The use of shotguns at the dead bird station is preferred. Shotgun simulators (gas exploding devices) are authorized; however, clubs must ensure that those using the simulators are thoroughly familiar with their operation. Regulating the gas to the combustion chamber requires practice to avoid a long delay between releasing the gas and the actual sound. If not properly executed this could cause unfair confusion for the dog and handler team.

"Wingers" are not permitted to be used in WC tests.

WC TEST AUTOMATIC ELIMINATION:

1. Sending the dog before the judge calls its number.

2. Switching: a dog gives up its hunt after searching, leaves the area of the fall and goes for another bird, or when it drops the bird it is retrieving and goes for another.

A switch is defined as a marking situation in which at least two birds have not been retrieved. A dog goes to one area, hunts but fails to find, leaves that area and goes to the second area where it does retrieve the bird. It has switched its hunt from one bird to another. A "switch" by this definition is an automatic failure. A dog that goes to the area of the fall of a bird that has been previously retrieved is not considered to have "switched"; it is hunting an old fall.

3. Recasting: definite refusal to go out for the retrieve.

4. Handling, as defined in the AKC rules for blind retrieves.

5. Manhandling the dog between retrieves.

6. Use of any device designed to prod the dog into action such as throwing something into the water or hollering from the field to get its attention.

7. A dog that returns to and systematically hunts the area of a marked fall previously retrieved shall be eliminated.

8. A dog that attacks or attempts to attack any person or any dog while on the test grounds.

Recasting:

Occasionally a dog may become confused as to whether or not it was sent. It may run out a few feet, stop and return to the handler. If it is the opinion of the judges that the dog was confused, they may allow the handler to send the dog again without penalty. However, definite refusal to go out indicates lack of memory, perseverance, and attention, and should result in elimination. There is a difference between confusion and refusal for lack of memory.

Touching the Dog Between Birds in WC Test:

The WC Rules state that a handler may not grab the dog by the collar or neck between birds on the land double. The handler may, however, gently guide the dog by the collar between birds to get its attention before sending it for the second bird. While some judges may elect to let the handler put one or two fingers in the dog's collar to gently steady it before sending it for the next bird, any attempt, no matter how slight, to pull the dog into place shall be a disqualification. The difference between manhandling or grabbing the dog and gently touching the dog is easily defined by properly qualified judges. Prior to the test, handlers should ask the judges for their definition and a demonstration of "gently touching."

The WC Test is run under Derby Rules with the following exceptions:

1. Dogs are not expected to be steady.
2. Decoys are not used.
3. Delivery to the area of the line rather than to hand is required.
4. There is no maximum age limit on the dogs running.

THE WCX TEST

Tests for the WCX shall be as follows:

1. **Land Triple.** The retrieving of three game birds (not a mixed bag) on land as a triple in moderate cover. Two shall be dead and the last bird shall be a live shot flier. The falls shall not be less than 60 yards nor greater than 100 yards. They shall not be less than 60 degrees apart and shall fall at a 45 degree angle back from the guns, thus eliminating the possibility of "square" or incoming falls. The order shall be from right to left or vice versa with the shot flier as the last bird down. Bird throwers should be in light colored shirts or jackets. The ideal situation would be for the first bird (dead) to be approximately 80 yards from the line, the second bird (dead) approximately 100 yards, and the third bird (live flier) approximately 60 yards.

Wingers. A "winger" is a mechanical throwing device, much like a giant slingshot, used to throw birds; either live flyers or freshly killed birds. Their use is permitted at WCX tests only, provided the following conditions are met:

- a. The possibility of such use must be announced in the premium list for a WCX test.
- b. Even though their use is possible, it is up to the judges, not to the test-giving club, to make the final decision on their actual use.

A "winger" must still be manned by a gunner; remote "wingers" are not permitted. They should be clearly visible from the line and not hidden. It is strongly recommended that foot-release wingers be used. Persons operating the winger should be instructed in their proper use; they are powerful mechanical devices, which can cause injury if not used correctly.

2. **Water Double.** The retrieving of two freshly killed ducks from the water as a double retrieve with an honor. Swimming water is preferred for both retrieves but is a definite requirement for one. The falls shall not be less than 45 yards nor greater than 60 yards. They shall not be less than 60 degrees apart and shall fall at a 45-degree angle back from the guns. One bird shall be in natural, moderate cover not visible from the line as the memory bird and the other shall be fully visible from the line in open swimming water. At the discretion of the judges, the 2nd bird may be a shot flier. Ideally, the first bird should fall approximately 45 yards in cover and the second bird approximately 60 yards in open water. However, the fall of the shot flier shall not be less than 50 yards from the running dog or the honoring dog. Two to four artificial decoys shall be used, but not in a direct line with either fall. Bird throwers should be in light colored jackets or shirts.

3. **Honor.** The honor shall be performed following the retrieval of the water double. The dog shall go to a place designated by the judges. The dog may sit or stand, it may not lie down. The handler must stand up straight by the dog's side; he/she may not kneel or lean over the dog. The handler may not stand in such a way as to block the dog's view of both falls. Should the dog have failed the water double, he will be asked to perform the honor on lead. Following the completion of the water double by the last entered dog, it will honor a "bye" dog, one who is not in competition, but who will perform the water double.

An honoring dog that breaks and is brought under control without interfering with the working dog will not be eliminated. The AKC Field Trial Rules and Standard Procedure for Retrievers allows controlled breaks in all stakes except All Age stakes. They do not differentiate between working dog and honoring dog.

Owners may talk calmly and quietly to their dogs during the honor.

WCX TEST GUIDELINES

The handler shall bring the dog quietly to the line off leash and without a collar. There shall be NO touching of the dog by the handler at any time during the tests. The dog should be steady on the line until the judges give the handler his/her number, at which time the handler shall send the dog. The dog shall deliver each bird to hand and relinquish it easily.

The dog shall leave the line off leash and under control. In the case of the water double, the dog shall leave the line when released by the judge upon completion of the honor.

The use of shotguns at the dead bird station is preferred. Shotgun simulators (gas exploding devices) are authorized; however, clubs must ensure that those using the simulators are thoroughly familiar with their operation. Regulating the gas to the combustion chamber requires practice to avoid a long delay between releasing the gas and the actual sound. If not properly executed this could cause unfair confusion for the dog and handler team.

WCX TEST AUTOMATIC ELIMINATION:

1. Sending the dog before its number is called.
2. Switching, as defined in the WC Rules.
3. Recasting, as defined in the WC Rules.
4. Handling, as defined in the AKC rules for blind retrieves.
5. Manhandling the dog between birds.
6. Use of devices, as defined in the WC Rules.
7. A dog that returns to and systematically hunts the area of a marked fall previously retrieved shall be eliminated.
8. A dog that attacks or attempts to attack any person or dog while on test grounds.

INFORMATION FOR HANDLERS

Over the years WC/WCX judges have consistently rated handler knowledge and dog work with low marks on their evaluation sheets. Two things would help improve the passing rates and the judges' evaluations:

1. Handlers should be familiar with the Rules.
2. Train the dog to a level of reliability.

INTERPRETATION OF SPECIFIC RETRIEVER FIELD TRIAL RULES

TRIAL PROCEDURE #3

The judges, with due regard to the recommendations of the Field Trial Committee shall determine the tests to be given in each series and shall try to give all dogs approximately similar tests in the same series.

JUDGING #22

The judges must judge the dogs for:

- 1) their natural abilities including memory, intelligence, attention, nose, courage, perseverance and style, and
- 2) their abilities acquired through training, including steadiness, control response to direction and delivery. Decisions to eliminate a dog from a stake as a result of faulty performance must be the consensus of both judges.

LINE MANNERS #26 - Controlled Breaks

In any stake other than an All-Age, if a dog makes a slight break and is brought immediately under control, the dog need not be eliminated, but shall be penalized for unsteadiness. If a dog on line creeps or jumps forward short of breaking as birds are shot and no effort is made by the handler to stop and restrain him, the judges should not interpret such as a deliberate intent to retrieve, since nothing was done to stop the dog. On the other hand, if the handler does make an effort to stop the dog, the judges assume that the handler believed the dog intended to retrieve and should deal with such infraction accordingly. The judges may require that dogs which have so jumped or crept forward be brought back to heel before being sent for their birds. A handler so ordered should bring the dog to a position satisfactory to the judges and remain with the dog in such a position until its number is called. In tests including honoring, care should be exercised to treat creeping on the part of either dog in a manner not grossly unfair to the other. In all stakes, after the judges have directed that a dog be ordered to retrieve, that dog is entitled to run out and retrieve and shall not be accused of, or penalized for, breaking, even though the judges did not see or hear the handler send the dog. When a dog that is still in a stake, but not on the line under judgment, breaks for the fall of a dog under judgment in such a manner that the dog or handler interferes, in the opinion of the judges, with the normal conducting of the stake, that breaking or interfering dog shall be eliminated from the stake. When the handler of a dog under judgment is ordered by the judges for any reason to pick up their dog, they are under judgment until they are in back of all the judges with the dog on leash, and all provisions of this section shall apply until that time.

THE RETRIEVER #30 — Recasting

On marked retrieves, if a dog, after having been sent to retrieve,

- 1) returns to the handler before finding the bird, with or without having been called in, except in those cases of confusion of the dog as to whether it was really ordered to retrieve,
- 2) stops its hunt, OR
- 3) fails to pick the bird up, actually leaving it after finding it, it is eliminated from the stake.

THE RETRIEVER #31 - Switching

A dog that goes to the area of a fall, hunts, fails to find the bird and then leaves the area of the fall, or that drops a bird it is retrieving and goes for another, shall be considered to have "switched." Unless in the opinion of the judges there exist valid mitigating circumstances, this fault constitutes sufficient justification for elimination from the stake.

MISCELLANEOUS

1. Role of the Test Dog.

While it is nice to have a test dog of the same level of ability as the dogs running the WC/WCX tests and while it is good to see the test dog successfully complete the test, the role of the test dog seems, at times, to be misunderstood. When the judges set up a test, they are setting it up by the Rules to the best of their abilities. It should look "picture perfect" to the eye. However, since the judges are not equipped with canine eyes or noses, it is important to get the picture straight from the dog. When the test dog runs, the judges are merely looking for any hidden obstacles or strange situations which they did not anticipate when originally setting up the test. A test dog need not pass the test in order for the judges to make a good evaluation of their test. Sometimes a judge will run the test dog as singles on the three birds set up for the triple. If the tests are passable as singles, they are passable as triples.

2. Pictures of Qualifiers for the Golden Retriever News.

Place a large group of qualifiers in two rows with the front row kneeling or sitting with their dogs. With a small group, have them kneel with their dogs. Judges too! Squeeze everyone together--the closer they are in the photo, the larger the dogs will appear in the magazine.

3. Handicapped handlers.

Judges are encouraged to assist disabled individuals in participating in WC/WCX tests so long as such assistance does not interfere with or aid the performance of the dog. Such assistance could include but is not limited to: touching handlers who are hearing impaired instead of calling their number; allowing those in wheelchairs to be pushed to the line if the terrain is rough; telling visually handicapped handlers when the dog has picked up the bird; and permitting the use of canes or crutches for handlers.

Under NO circumstances are bitches in season to run or to be on the test grounds.

Revised December 1998 by Barbara Branstad, Julie Caruthers, and Joyce Kinghorn.

Revised January 2004 per Res. NS 03-90.

Revised June 2004 per Res. MY 04-23, 04-34, and 04-41.

Revised February 2009 per Res. 09-03 and 09-04.

Revised July 2012.

Revised October 2012 per Res. 12-36.

Revised November 2011 per Res. MY 14-08.

Revised December 2015 per Res. 15-69.

Revised April 25, 2025 per Res 25-25

ATTENTION

REQUIRED PAPERWORK AND DEADLINES

BEFORE TEST:

Request permission to hold WC or WCX tests at least 60 days in advance of test. Send application to GRCA WC/WCX Representative for your region or go to GRCA.org for an online application.

AFTER TEST:

Your reports are due: _____ (date to be filled in by regional Representative)

Make copies of EVERYTHING and mail results with a tracking number.

Send the following information to the persons listed: (**Post marked no later than 7 days** after event)

1. If a catalog is used - Properly marked (pass/fail) catalog, signed by judges
2. If no catalog is used - Properly marked (pass/fail) entry forms, all signed by judges
3. Copy of AKC Registration of Qualifying WC/WCX Golden Retrievers
4. Forms
 - a. WC/WCX Judges Evaluation Forms
 - b. WC/WCX Club Evaluation Form

Send to: Regional rep name:
 Address:
 City/state/zip:

Failure to meet the above deadlines will result in the hosting club incurring a fine of \$25 for the first week and \$5 for each additional week. (GRCA Resolution NS 03-90)

OPTIONAL:

No later than **8 weeks after the test date**, the club may send WC/WCX results to be published in the GR News. Please see sheet "HOW TO REPORT WC/WCX RESULTS FOR PUBLICATION IN THE GOLDEN RETRIEVER NEWS" in your WC/WCX packet. Katie prefers to receive photos and reports electronically. Please follow directions for submitting photos electronically

Send to: Katie Heard
 10372 NW 114th St.
 Granger, IA 50109
 Ph: 515-314-0854
 grnewswcwcx@gmail.com

Notes:

To all WC/WCX Chairpersons and Secretaries

If your club uses an on-line entry system (Entry Express) or prints a catalog similar to the Entry Express version, secretaries are to ensure that names and titles of dogs are complete. Due to limited space, parts of a name or titles may be missing. In addition, ensure that the dog's owners name and address are complete.

Information that is not complete and accurate will increase the workload of the GRCA WC/WCX Recorder and cause processing delays.

Chairman and Secretaries

The GRCA Officers and Board of Directors has made it a requirement that all Golden Retriever entries in a WC/WCX event must include a copy of the dogs AKC Registration papers along with their entry form. This is to ensure the timely processing and recording for the title awarded.

If electronic entry services are used, all Golden Retriever participants, should be made aware of this requirement and provide the required document to the test Secretary.

If no registration is provided, the dog will still be allowed to run the event. However, recording of the title and processing of the title certificate will be withheld until the documentation is received.

Event secretaries will send the entry forms or marked signed catalogs along with the copy of the AKC certificate of all Golden Retrievers passing either the WC or WCX test along with the event's final reports to their Regional WC/WCX Representative, within the 7-day period, following the test, as prescribed in the WC/WCX Rules and Regulations.

Event secretaries should ensure they keep adequate records to facilitate any arrivals after the 7-day period and future inquiries. Records should include either copies of signed marked catalogs or signed(judges) entry forms of any Golden Retriever who passed the event but failed to supply the AKC registration form.

Any late arrival AKC registration forms should be forwarded along with a copy of the entry form or catalog to the regional representative who granted approval for the test.

WC/WCX SUPPLEMENT

The WC and WCX tests are intended to be essentially self-regulating. To accomplish this objective the host club shall appoint a WC/WCX Committee, at least three (3) members of which, including the Chairman, will be present during the test. At least three (3) members of the Committee must be members of GRCA. The WC/WCX Committee shall be held responsible for compliance with all of the rules and procedures concerning WC/WCX tests and have the authority to decide upon any matter arising during the running of the test except matters coming within the jurisdiction of the judges. Such committee decisions must be made in accordance with the general WC/WCX Rules and Regulations and the AKC Derby/Qualifying Field Trial rules and standard procedures. No person should agree to serve on a WC/WCX Committee unless he/she is prepared to carry out these duties creditably and exercise these powers fairly, firmly and impartially.

The decision of the judges shall be final in all matters relating to the test performance of the dogs. Full discretionary power is given to the judge to withhold any certificate award for want of merit.

While GRCA is always prepared to back up a WC/WCX Committee that properly exercises its powers as described herein, it is the duty of the Committee and not the GRCA to deal initially with any matter which may occur during the WC/WCX test.

Each participant is expected to do his part to keep up the standards of the WC/WCX tests and to report to the Committee any incident, which may be detrimental to the purpose of the rules for the WC/WCX. No person shall make complaints directly to the judges but shall work through the Committee, which is held directly responsible for the conduct of the tests.

Upon receipt of a complaint or suggestion, the member or members of the Committee is/are expected to take appropriate action. If the complaint is of a serious nature of a matter, which may be detrimental to the purpose of the rules of the WC/WCX test, the entire Committee shall convene immediately to hear the charges. After duly hearing the evidence in a fair, orderly and impartial manner, the WC/WCX Committee may decide to withhold the issuance of any WC/WCX Certificate provided that the Committee did determine that the WC/WCX Rules and Regulations have been violated. **Sample forms used by AKC are part of this Test Kit Packet (send to the GRCA Board, NOT to AKC.)**

If the Committee does withhold a WC/WCX Certificate on the basis of a detrimental incident, then the reasons for withholding the certificate must be submitted to the Secretary of the GRCA within thirty (30) days.

A participant who is dissatisfied with the action taken by the WC/WCX Committee of the host club may submit an appeal in writing to the Secretary of the GRCA within thirty (30) days. Such appeal should describe the nature of the incident and set forth the grounds on which the appeal is made.

Upon receipt of a written appeal involving the WC/WCX test, the written records for the WC/WCX Committee of the host club and from the complainer will be submitted to the GRCA WC/WCX Committee. This committee will investigate the incident and submit a recommendation to the GRCA Board of Directors for final action. The GRCA Board of Directors shall have the power to withhold or rescind any or all WC/WCX Certificates. If the WC/WCX Committee of the host club fails to fulfill its obligation with respect to the planning and conduct of the WC/WCX test, the question may arise as to whether the club will be entrusted with future GRCA events.

**Instructions for
USE OF GRCA WC/WCX ENTRY FORMS/PREMIUMS**

ENTRY FORMS:

Included in your WC/WCX Kit are copies of the GRCA Official WC/WCX Entry Form. Please personalize it and use it in your flyer. If you are using regular 8 1/2 X 11 paper for your publicity instead of the standard premium list size 8 1/2 X 5 1/2, you can print the publicity information on the top half of the page and the Entry Form on the bottom half of the page but turned sideways - sample attached. Limits on the number of entries, refunds for in heat or injured dogs, and the scheduling of closing date and starting time are, of course, the choice of the test giving club, not requirements of GRCA. Be sure to include a map and directions to the test site.

As shown in that attached sample, to personalize the enclosed Official Entry Form for your club's use, type in the following information:

- Your Club's name
- Mark an X in which test(s) you're holding and the date
- Location of test(s)
- Closing Date for entries
- Entry Fee(s)
- Indicate to whom checks should be made payable
- Name, Address and Phone of Test Secretary
- A note that a copy of the dog's AKC Registration is required

If your test is open to Golden Retrievers Only, you can type in "Golden Retriever" in the space marked Breed.

Example 1.

This is a premium and entry form from Potomac Valley GRC with names and addresses removed. You do not need to limit entries, you can open it up to offering day-of-test entries, you can limit it to just Golden Retrievers or open it to all retrievers and various other breeds,

Example 2.

A premium from Entry Express (entryexpress.net)

Example 1.

ENTRIES CLOSE 4:00 PM, EST, TUESDAY, October 14, 2003

NOTE: ENTRIES ARE LIMITED TO A TOTAL OF 50 WC/WCX DOGS

POTOMAC VALLEY GOLDEN RETRIEVER CLUB
WORKING CERTIFICATE (WC) TEST
WORKING CERTIFICATE (WCX) TEST

12100 Cherry Tree Crossing Road (Off Route 301), Cheltenham/Brandywine, MD
Sunday, October 19, 2003

WC/WCX Test starts at 9:00 am.

**OPEN TO ALL RETRIEVERS,
STANDARD POODLES AND IRISH WATER SPANIELS**

Mail entries with checks payable to PVGRC, to
(Test Secretary's name, address, phone, email)

Entries will close at 4:00 pm EST, Tuesday, October 14, 2003, with the Test Secretary at the above address.
No post entries, phone or fax entries accepted.

Drawing for running order will take place at 7:00 pm, EST Wednesday, October 15, 2003, at the above address. Notification of running order will be given to those requesting it by submitting SASE with entry form, or by e-mail. Preference will be given to Golden Retrievers currently untitled in the Stake entered. If the limit is not reached, the remaining entry will be filled with untitled dogs of other breeds, then with titled Golden Retrievers, and then titled dogs of other breeds.

All dogs will run under the GRCA WC/WCX Rules (<http://www.grca.org/wcwcx.htm>)

***RUNNING ORDER.** Based on GRCA guidelines, since all breeds are running under GRCA rules. All will be assigned a running number by random order draw.*

It is a requirement that all Golden Retrievers entered must include a copy of the dog's AKC Registration with their entry form.

Chairman and Committee Members:
(list of your club's committee)

STAKES AND JUDGES:
WC/WCX: judge 1 and judge 2

BIRDS: Pigeons and ducks in WC/WCX.

PRIZES: Rosette and duck band will be awarded to all WC/WCX qualifiers.

ENTRY FEES: WC \$25.00; WCX \$30.00 (There will be a \$20 fee for returned checks)

Directions to test site:

From the Washington Beltway: Take Route 5 toward Waldorf, then take Route 301, North, to Cherry Tree Crossing Rd., which is located across the road from the Veterans' Cemetery (approx. 4 mi. North of Waldorf). Turn right on Cherry Tree Crossing Rd. and follow the signs to the test grounds.

Other Instructions/Information:

Bitches in season are not allowed on the grounds. Refunds will be made for bitches in season or injured dogs, if veterinarian's certificate is provided. Requests for refunds, along with the veterinarian's certificate, must be received by the secretary no later than 10 days following the event.

No food will be available on the grounds; however, food is available within ten minutes drive of the site. Alcoholic beverages are not permitted on the site.

Non-Golden owners are responsible for handling the necessary paperwork for certificates and approval from the specific parent breed club.

Accommodations: (Check on the motel policy regarding rates, dogs in the room and the pet deposit required).
Days Inn, 11370 Days Court, Waldorf, MD 20603; Phone 301-932-9200

GOLDEN RETRIEVER CLUB OF AMERICA, Inc.
OFFICIAL WC/WCX ENTRY FORM

Test-Giving Club:
Test(s) Offered (check one):
☐ WC Test on
☐ WCX Test on

Location:
 Entries Close:
 Entry Fees for WC; \$ _____ WCX \$ _____

Breed _____ Sex _____

Dog's Registered Name _____
 Enter Number Here _____ Date of Birth _____

☐ AKC Reg. No
☐ ILP No
☐ Foreign Reg. No & Country
☐ Reg No Applied For. Will Submit

Place of Birth USA Canada Foreign

Breeder _____
 Sire _____
 Dam _____

Actual owner(s) _____
 Owners _____
 Address _____
 City _____ State _____ Zip _____
 Handler _____

I agree that the dog named herein is entered in and will be in the test at my own risk and that I will hold the host club, its members and agents, and the land owner, free from liability for any claims arising out of the entry of the dog or its presence at the test.

SIGNATURE _____ () _____
 Of the owner or his agent duly authorized to make this entry Telephone _____
 E-mail address _____

FOR CLUB/JUDGES' USE	
NO.	_____
PASSED/FAILED	JUDGE _____
	JUDGE _____

GOLDEN RETRIEVER CLUB OF AMERICA, Inc.
OFFICIAL WC/WCX ENTRY FORM

Test-Giving Club:
Test(s) Offered (check one):
☐ WC Test
☐ WCX Test

Location:
 Entries Close:
 Entry Fees for WC; \$ _____ WCX \$ _____

Breed _____ Sex _____

Dog's Registered Name _____
 Enter Number Here _____ Date of Birth _____

☐ AKC Reg. No
☐ ILP No
☐ Foreign Reg. No & Country
☐ Reg No Applied For. Will Submit

Place of Birth USA Canada Foreign

Breeder _____
 Sire _____
 Dam _____

Actual owner(s) _____
 Owners _____
 Address _____
 City _____ State _____ Zip _____
 Handler _____

I agree that the dog named herein is entered in and will be in the test at my own risk and that I will hold the host club, its members and agents, and the land owner, free from liability for any claims arising out of the entry of the dog or its presence at the test.

SIGNATURE _____ () _____
 Of the owner or his agent duly authorized to make this entry Telephone _____
 E-mail address _____

FOR CLUB/JUDGES' USE	
NO.	_____
PASSED/FAILED	JUDGE _____
	JUDGE _____

Example 2.

**Golden Retriever Club of America 2022 National Specialty WC/WCX (Goldens Only)
Opens June 22, 2022**

Welcome Statement

The Golden Retriever Club of America and Cuyahoga Valley Golden Retriever Club welcome you to the 58th GRCA Working Certificate (WC) and the 42nd GRCA Working Certificate Excellent (WCX) tests. This WC/WCX is open to all Golden Retrievers and is held under the rules and procedures of the Golden Retriever Club of America.

The tests will be held at property owned by Aaron Jorgensen in Williamston, Mi, a premier venue for hunt tests and dog training. We thank Mr. Jorgensen for the use of these grounds. This event, like all National Specialty events, is only able to function because of the dedication of the judges, volunteers, and workers.

In order to preserve test grounds, there is no training on the grounds during this event.

Please, park your vehicles and exercise your dogs only in designated areas. Please be courteous to all dogs, exhibitors and volunteers by cleaning up after yourself and your dogs and take any refuse produced with you.

******* PLEASE NOTE *******

Per GRCA regulations, handlers must submit a copy of each qualifying dog's AKC Registration to the Event Secretary on the day of the event. Recording and processing of the title will be withheld until the documentation is received.

Thank you and good luck!

Location

Jorgensen Farms
Bell Oak Road
Williamston, MI 48895

Dates

Sep 11, 2022 - Sep 11, 2022

Entries

Enter online at www.entryexpress.net or

mail entries and make checks payable to:

Entry Express Inc
P.O. Box 743
16121 Hwy 217 (UPS & FedEx)
Charleston AR 72933

Mailed entries MUST include the \$4.85 Service Fee per entry

Online entries have a fee of \$4.85 per entry

Entries will close at 11:59 PM Central Time on 08/03/2022

Event Secretary

Name & address/email

Event Chairman

Name & address/email

Committee Members

First Name

Last Name

Title

Drawing

The electronic draw will take place at 08/04/2022 12:01 am Central Time and will be posted online available for viewing upon final approval by the Golden Retriever Club of America.

Refunds

BITCHES IN SEASON ARE NOT ALLOWED ON THE TEST GROUNDS.

Prior to closing (8/3/2022), all scratches and refunds will be handled by Entry Express.

After closing, scratches and refunds will be handled by the WC/WCX Secretary. Refunds will be given for bitches in season and dogs who are ill/injured or deceased. A veterinarian's certificate or confirmation of an injury/illness is required. Refunds will be given provided the Test Secretary is notified of scratches prior to the start time of the stake entered. Additionally, a written request with veterinarian's note must be received by the Test Secretary in person or via e-mail no later than 9/18/2022. Refunds for hardship or extenuating circumstances are at the sole discretion of the Test Committee. A \$25 processing fee will be retained for all refunds to cover entry administration.

Running Order

The running order will be posted on Entry Express after the closing date. Whenever possible, dogs will be run in the order of the draw as fairly and expeditiously as possible at the discretion of the judges.

Accommodations

I-96, exit 110 Okemos (8 miles W of site)

Comfort Inn-Lansing/Okemos, 2187 University Park Dr, Okemos, MI 48864 (517)347-6690

Holiday Inn Express-Lansing, 2209 University Park Dr, Okemos, MI 48864 (517)349-8700

Fairfield Inn-East Lansing, 2335 Woodlake Dr. Okemos, MI 48864 (517) 347-1000

Food

Bring food and water for you and your dog.

Tail Gate Party

no tailgate party

Courses and Birds

Ducks to be used in all stakes.

The club may use mechanical devices ("wingers") for the WCX stakes if deemed necessary by the judges.

Prizes

Qualifying dogs & handlers will receive rosettes and bird bands.

Emergency Response Coordinator

Veterinarian

EMERGENCY VETERINARY SERVICES, 517-353-5420

Michigan State University 24 Hour Emergency

****PLEASE call ahead to advise you are coming****

(Approximately 25 minutes)

Fire Department

Call 911

Police Department

Call 911

Hospital

HOSPITAL (Approximately 28 miles)

Sparrow Hospital – Lansing, 1212 E Michigan Avenue

517-364-1000

Ambulance Service

NorthEast Ingham County Emergency Services Authority

517-655-1383 Dial 911

Directions

Directions from East, West, & South: I-96 West to Exit 122. Turn North at bottom of exit. Turn left at Grand River, heading West. Turn Right at M-52, heading North. Travel approximately 3-1/2 miles Turn right (East) to Locke Township Hall, Bell Oak Rd. 3805 Bell Oak Rd. will be on the North side.

Directions from North: Take 127 S. to 69 E. Follow 69 E. to the Perry Exit (M-52). Head south on M-52, through Perry approximately 6 miles. Turn left (East) on Bell Oak Rd. Locke Township Hall will be on the north side of Bell Oak.

Map

Instructions for CATALOG PREPARATIONS

CATALOGS:

The use of a carefully prepared and proofed catalog simplifies the work of both the Judges and the Test Secretary/Test Chairman, providing the catalog includes the pertinent and accurate information. Ask entrants to proof their information in the catalog. After the last dog has run, the judges record the Pass/Fail results for each dog in, at least, two official copies of the catalog; sign in an area marked "Judge's Certification" and turn it over to the Test Secretary/Test Chairman. This person will simply mark the results on a second copy of the catalog which goes to the Golden Retriever News WC/WCX Editor, Katie Heard, and most importantly, **submit the official copy signed by the judges to your Regional WC/WCX Representative postmarked within 7 days of the test date**, for forwarding of the information to the WC/WCX recorder who will prepare attractive Certificates, suitable for framing. The WC/WCX recorder will forward the catalog information on to the Yearbook Editor. This eliminates the judges having to mark and sign the Entry Form of each dog. **(NOTE: It is a good idea to keep TWO extra marked and signed by the judge's copy of the catalog in case the first should get lost in the mail or misplaced.)**

While an 8 1/2 X 5 1/2 catalog (like a dog show catalog) is nice, the catalog need not be anything more than a sheet of paper listing the entrants, providing sufficient information is included for each entrant, with space for marking Pass or Fail and a place at the bottom for the judges to sign.

The critical information to include is:

- **Name of test giving club.**
- **Date and location of test**
- **Names of the judges**
- **Place to indicate Pass or Fail**
- **Dog's test number**
- **Dog's registered name**
- **Dog's Registration Number (& country, if not AKC)**
- **Dog's date of birth**
- **Dog's sex**
- **Owner's name & complete and current address**

CATALOG
SAMPLE OF MINIMUM NECESSARY:

GRCA WORKING CERTIFICATE TEST

Sponsored by
THE LONG ISLAND GOLDEN RETRIEVER CLUB

April 8, 2001

Manorville, Long Island, NY

Judges: Betsy Sutherland & Mel Berman

Pass #WC - 9 Dog's Registered Name (with titles), AKC registration #, date of birth, sex, owner's name and address

Fail #WC - 10 Dog's Registered Name (with titles), AKC registration #, date of birth, sex, owner's name and address

WC Judges Certification

dogs entered __10__

dogs shown __2__

dogs qualified __1__

Secretary's signature _____

JUDGE'S CERTIFICATION:

We hereby certify the correctness of the within marked Pass/Fail results.

Judge

Judge

The catalog should be typed and proofed carefully as it will be the initial source of data for the actual Certificate and the address for mailing it to the owner. After the test is completed make sure handlers verify the correct spelling of those dogs that pass. A major problem now exists because of the necessity to reissue certificates for those dogs whose names were misspelled which is why a copy of the AKC registration is now required to be sent.

When preparing an 8 1/2 X 5 1/2 catalog, it is also very desirable, though optional, to include the dog's Sire and Dam, Breeder's name and Handler's name. Other identifying information, such as your club's WC/WCX Test Chairman and Committee, your club's officers, Secretary's address, etc. make a quality catalog. SAMPLE OF IDEAL ENTRY FORMAT:

#WC - 10 Dog's registered name

Pass _____ Fail _____

AKC #, sex, date of birth

Sire: name

Dam: name

Breeder: name

Handler: name if different than owner

Owner: name & address

WCX Judges Certification

dogs entered _____

dogs shown _____

dogs qualified _____

Secretary's signature _____

JUDGE'S CERTIFICATION:

We hereby certify the correctness of the within marked Pass/Fail results.

Judge

Judge

If, for some reason the preparation of a catalog is impossible, the results for each dog may be recorded and certified with the judge's signatures on the original entry form. However, if a catalog is not prepared, it will then be necessary to submit a separate report of the qualifiers to Katie Heard if you wish to have the results reported to the Golden Retriever News.

Whether a catalog is prepared or not, the Entry Forms of all entered dogs should be submitted to Regional Rep, and care should be taken to keep them from getting soiled while at the test so the information can still be clearly read.

Congratulation Cards

Please give all passing exhibitors a copy of the following Congratulation Card. Please use heavier card stock paper, if possible, and make as many as you have dogs entered.



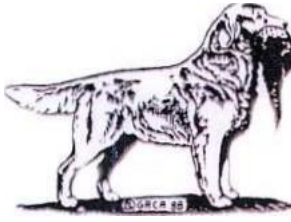
Working Certificate/Working Certificate Excellent

The Golden Retriever Club of America is very proud of its Working Certificate (WC) and Working Certificate Excellent Program (WCX) program. We're pleased that you have become a part of it and congratulate you on the successful completion of the prescribed tests.

As soon as the test-giving club submits the results to GRCA, your official GRCA WC or WCX Certificate will be prepared (from the information given by you on the official entry form) and mailed directly to you.

Congratulations!

GRCA Board of Directors



The Golden Retriever Club Of America, Inc.

CLUB WC/WCX EVALUATION

Complete and return within 7 days of the test to:

Regional Rep: _____

GRCA WC/WCX Committee

Address: _____

Hosting Club:

Test Date:

Location:

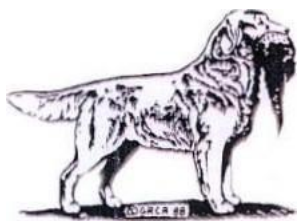
Judges:

Your Name, Address, E-mail and Phone:

WC		WC		WCX		WCX	
Entered		Passing		Entered		Passing	
Dogs	Goldens	Dogs	Goldens	Dogs	Goldens	Dogs	Goldens

1. Were the judges knowledgeable concerning the test rules?
2. Were the tests within the WC/WCX guidelines?
3. Did the Committee have to intervene?
4. Did the judges use the land well?
5. Did the judges use the water well?
6. Do you feel that the handlers were treated fairly?
7. Did the judges seem to enjoy their assignment?
8. Did the judges have a good attitude toward Goldens?
9. Were wingers used in the WCX test?
10. Were there any occurrences that should be reported (i.e. misconduct or aggressive dogs)?

COMMENTS (if any):



The Golden Retriever Club Of America, Inc.

JUDGES WC/WCX EVALUATION

Complete and return within 7 days of the test to:

Regional Rep: _____

GRCA WC/WCX Committee

Address: _____

Hosting Club:

Test Date:

Location:

Judges:

Your Name, Address and Phone:

		GOOD	FAIR	POOR
<u>GROUND</u> S:	Land	_____	_____	_____
	Water	_____	_____	_____
<u>PERSONNEL</u> :	Gunners	_____	_____	_____
	Throwers	_____	_____	_____
	Marshall	_____	_____	_____
<u>TREATMENT OF BIRDS</u> :		_____	_____	_____
<u>DOG WORK</u> :		_____	_____	_____
<u>HANDLER KNOWLEDGE</u> :		_____	_____	_____
<u>BIRDS</u> :	Land	_____	_____	_____
	Water	_____	_____	_____

COMMENTS:

HOW TO REPORT WC/WCX TEST RESULTS
FOR PUBLICATION IN THE GOLDEN RETRIEVER NEWS

In order to receive coverage in the GR News of your club's WC/WCX test results, please send the complete results immediately following the test to: **Katie Heard, 10372 NW 114th St., Granger, IA 50109 (ph: 515-314-0854, email: Grnewswcwcx@gmail.com)**

Please use the following format when submitting your report. Katie prefers receiving the reports and photos via E-mail.

When sending photos electronically please send as a color, 300dpi, JPG file with the name of the club and which test. For example:

GRC-MileHigh WC 2018.jpg
GRC-MileHigh WCX 2018.jpg

When sending photographs through the mail please put the following information on the back of each photo: Hosting Club, WC or WCX test, and name of person submitting report and their address.

Reports

Host club
Date
Location of test site, City and State
Submitted by
Photographer

WC: # of starters, # of qualifiers.

Judges

Dog's names Owner's name (breed if other than Golden)
(Only include AKC recognized titles)

WCX: # of starters, # of qualifiers.

Judges

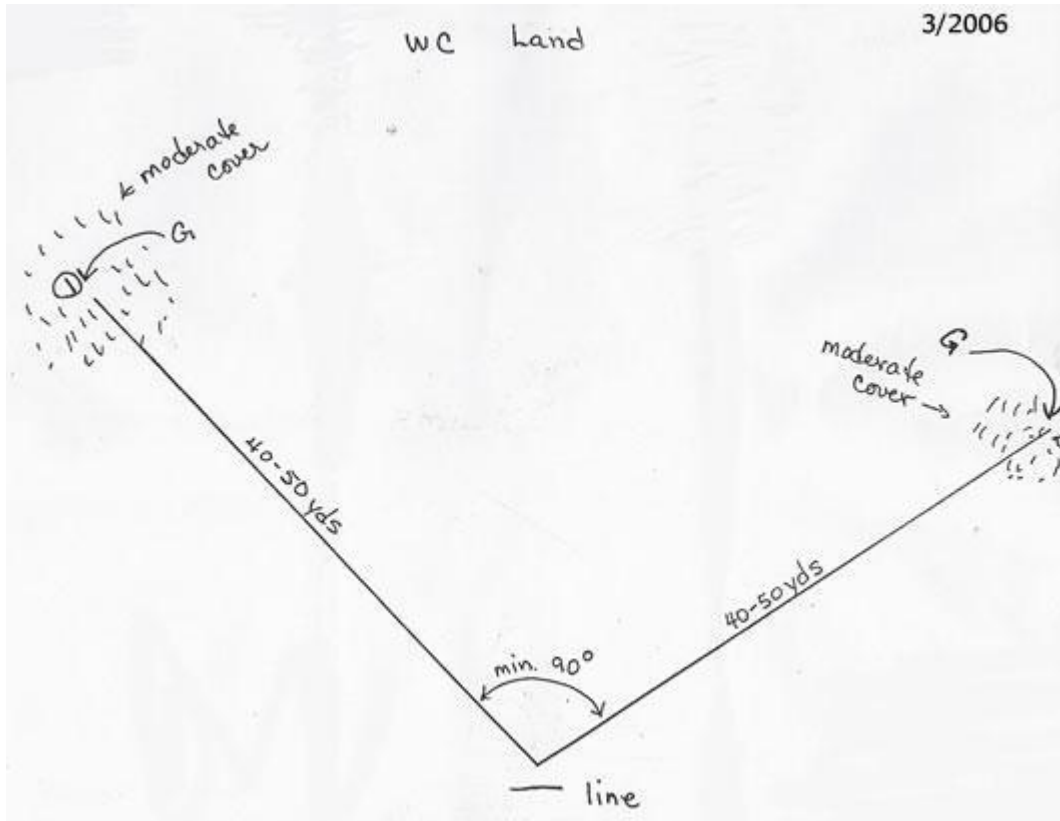
Dog's names Owner's name (breed if other than Golden)
(Only include AKC recognized titles)

Please be sure to include your E-Mail address, phone numbers and address in case she needs to contact you.

Sample WC/WCX Test Diagrams

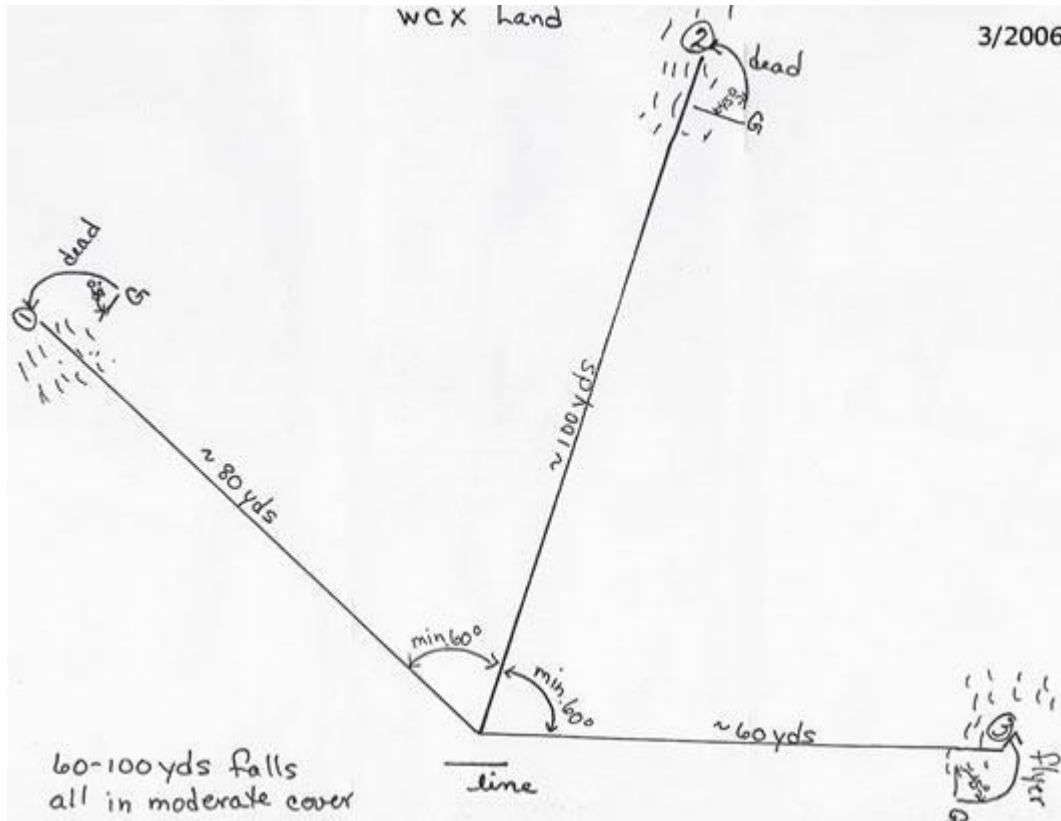
NOTE: These are for visual reference only. Consult the WC/WCX rules for actual test set up information.

WC Land



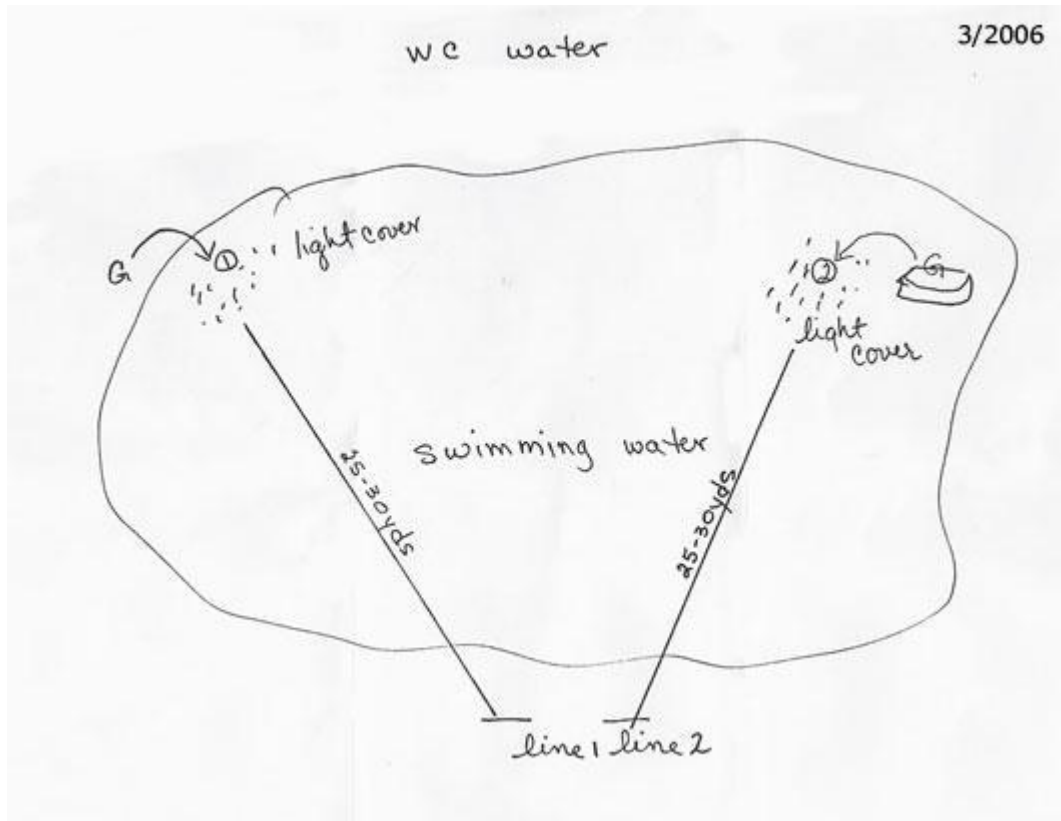
1. Land Double. The retrieving of two game birds (not a mixed bag) on land in moderate cover with the birds approximately 40-50 yards from the line and the falls at least 90 degrees apart. For uniformity on the land double, both birds may be shot and killed prior to the start of the test. At the discretion of the judges, the diversion bird may be a shot flier. Bird throwers should be in light colored shirts or jackets. The use of "wingers" is prohibited in WC tests.

WCX Land



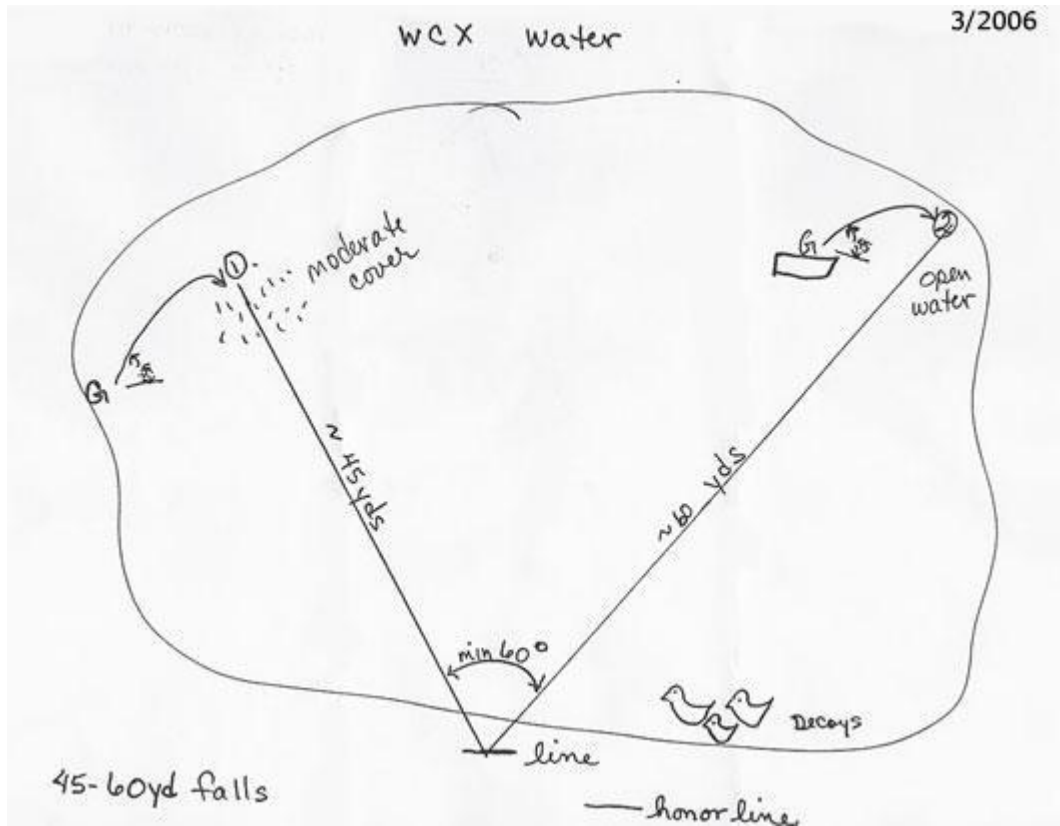
1. Land Triple. The retrieving of three game birds (not a mixed bag) on land as a triple in moderate cover. Two shall be dead and the last bird shall be a live shot flier. The falls shall not be less than 60 yards nor greater than 100 yards. They shall not be less than 60 degrees apart and shall fall at a 45 degree angle back from the guns, thus eliminating the possibility of "square" or incoming falls. The order shall be from right to left or vice versa with the shot flier as the last bird down. Bird throwers -should be in light colored shirts or jackets. The ideal situation would be for the first bird (dead) to be approximately 80 yards from the line, the second bird (dead) approximately 100 yards, and the third bird (live flier) approximately 60 yards.

WC Water



2. Back to Back Water Singles. The retrieving of two freshly killed ducks in swimming water in light cover with the ducks approximately 25 to 30 yards from the line. Bird throwers should be in light colored shirts or jackets. Each dog should retrieve at least one "new" duck. Previously used birds are to be avoided unless absolutely necessary.

WCX Water



2. Water Double. The retrieving of two freshly killed ducks from the water as a double retrieve with an honor. Swimming water is preferred for both retrieves but is a definite requirement for one. The falls shall not be less than 45 yards nor greater than 60 yards. They shall not be less than 60 degrees apart and shall fall at a 45-degree angle back from the guns. One bird shall be in natural, moderate cover not visible from the line as the memory bird and the other shall be fully visible from the line in open swimming water. At the discretion of the judges, the diversion bird may be a shot flier. Ideally, the first bird should fall approximately 45 yards in cover and the second bird approximately 60 yards in open water. However, the fall of the shot flier shall not be less than 50 yards from the running dog or the honoring dog. Two to four artificial decoys shall be used, but not in a direct line with either fall. Bird throwers should be in light colored jackets or shirts.

3. Honor. The honor shall be performed following the retrieval of the water double. The dog shall go to a place designated by the judges. The dog may sit or stand, it may not lie down. The handler must stand up straight by the dog's side; he/she may not kneel or lean over the dog. The handler may not stand in such a way as to block the dog's view of both falls. Should the dog have failed the water double, he will be asked to perform the honor on lead. Following the completion of the water double by the last entered dog, it will honor a "bye" dog, one who is not in competition, but who will perform the water double.

THE FOLLOWING FORMS ARE WHAT THE AMERICAN KENNEL CLUB USES FOR MISCONDUCT AND DOG AGGRESSION. PLEASE USE THESE AS REFERENCE ONLY. DO NOT SEND ANYTHING TO THE AKC!

IF THERE IS MISCONDUCT AND/OR DOG AGGRESSION AT A WC/WCX TEST AN EQUIVALENT FORMAT TO THESE FORMS MUST BE SENT TO THE APPROPRIATE WC/WCX REGIONAL REPRESENTATIVE AND TO THE GRCA OFFICERS AND BOARD.



AMERICAN
KENNEL CLUB®

DOG AGGRESSION--ACTION BY EVENT COMMITTEE

If an Event Committee becomes aware of any significant act of dog aggression that takes place in association with their event, the Committee must look into the incident (except in the case of a dog that is disqualified by the judge) and complete this form. No exhibitor complaint is required. The Event Committee must fax this form to AKC Event Operations within 72 hours of the incident at fax number 919-816-4220.

At the October 18, 2004, meeting of the Board of Directors of the American Kennel Club, the following policy was adopted and made immediately effective:

Any dog that, in the opinion of the Event Committee, attacks a person or a dog at an AKC event, resulting in an injury, and is believed by that Event Committee to present a hazard to persons or other dogs, shall be disqualified. When the dog is disqualified by the Event Committee pursuant to this section, a report shall be filed with the Executive Secretary of the American Kennel Club. The disqualified dog may not again compete at any AKC event nor be on the grounds of an AKC event unless and until, following application for reinstatement by the owner to the American Kennel Club, the owner receives official notification in writing from the AKC that the dog's eligibility has been reinstated.

IF YOU HAVE QUESTIONS ABOUT THIS FORM OR ABOUT THE PROCEDURE, CONTACT THE AKC FIELD STAFF. In the case of an Event Committee disqualification, the reinstatement procedure is the same as any other type of disqualification.

Event: _____ Date: _____

Dog's Name: _____ Reg# _____

Breed: _____ Class if entered: _____

Provide a brief description of the incident. Attach any witness statements or other documentation:

1. Was there an attack by the dog?.....YES _____ NO _____

2. Was there an injury to a dog or person?.....YES _____ NO _____

3. Do you feel there were mitigating circumstances leading to the attack?.. YES _____ NO _____
(If yes, please attach a description of these circumstances.)

4. Do you feel that this dog presents a hazard to persons or other dogs?.....YES _____ NO _____

5. Did you disqualify the dog?.....YES _____ NO _____
(Answers to 1, 2, and 4 above must be yes to disqualify the dog.)

6. Did you inform the exhibitor of the committee's decision?.....YES _____ NO _____
(If this form is not signed by the exhibitor at the time of the disqualification, the club must provide documentation to the AKC of the notification of the exhibitor by certified mail.)

Dog Owner's Name: _____ Phone #: _____

Dog Owner's Address: _____

Signature of Dog Owner or Agent: _____

Form completed by (club member): _____

Signature: _____

PO Box 900051, RALEIGH, NC 27675-9051

WHITE COPY - AKC®

YELLOW COPY - EVENT COMMITTEE

PINK COPY - OWNER

Photo copying of this form is authorized to meet distribution requirements.

AEDSQ4 (8/09)



AMERICAN
KENNEL CLUB

DOG DISQUALIFIED BY JUDGE

This form must be mailed to AKC® with the event results.

If a dog, while under judgment, attacks another dog or person and if the Judges are unanimously of the opinion that such attack was without reasonable cause, the judges must disqualify the aggressive dog. An attack does not require a visible physical injury for the judges to disqualify the dog.

EVENT: _____ DATE: _____

DOG'S NAME: _____ REG #: _____

BREED: _____ STAKE/LEVEL: _____

Please write a brief note outlining the circumstances and attach any witness statements or other documentation:

1. Did you inform the handler/owner of the disqualification? Yes ☐ No ☐
2. Did you mark the judge's sheet/catalog DQ (if applicable)? Yes ☐ No ☐
3. Do you feel there were unusual circumstances leading to the attack? Yes ☐ No ☐

Notice to handler/owner: Different Performance Events have a different number of "strikes" allowed before a dog is barred from entering. The first time a dog is barred from entering, it may go through a reinstatement process. Dogs that are barred from entering due to being disqualified by the Judges are only barred from that event type. This report will become part of a dog's permanent record.

Judge's Signature: _____

Handler/Owner Signature: _____

To be completed by the Event Secretary:

Owner's Name: _____

Owner's Address: _____

Owner's Telephone Number: _____

Form Completed

By: _____ Signature: _____

8051 Arco Corporate Drive, Suite 100, Raleigh, NC 27617

Fax: 919-816-4211

AEDSQ5 (1/09)



PROCEDURAL CHECKLIST

Event Committee Hearings

Club _____

Defendant _____

Address _____

Event _____

Date _____

The AKC® requires that each Event Committee review and become familiar with the contents of the pamphlet titled "Dealing With Misconduct." This checklist must be completed by the Committee Chair and initialed and signed. The accused must also sign this document.

Please be advised, if an Event Committee receives a complaint alleging that a dog poses a hazard, pursuant to Chapter 11, Section 15, of the *Rules Applying to Dog Shows*, the committee must complete a *Disqualification by Event Committee* form. The form is included in each club's *Event Kit*.

This checklist is part of the record of the Event Committee Hearing, concerning the alleged conduct of an individual, and should be submitted with the complete report of the proceedings. The report must be sent so as to be received by the **Executive Secretary of the AKC** within **5 days** of the last date of the event or within five days of the date of the hearing if held subsequent to the date of the event. The complete report must be sent to AKC (Attn: Executive Secretary), 260 Madison Avenue, Fourth Floor, New York, NY 10016.

PREHEARING

Complete and Initial

1. *Preliminary Investigation.* Investigate all complaints and make a preliminary determination whether, if the alleged conduct was proven true, it was prejudicial to the sport and it occurred at or in connection with the show or trial. _____
2. Name and address of the individual making the complaint. _____
3. Get the complaint in writing. _____
4. It was determined that a hearing should be held. _____
5. *Notice of Hearing.* The accused was advised at _____ a.m./p.m. on _____ (date). _____
 - a) The accused was provided with a copy of the "Dealing With Misconduct" booklet. _____
 - b) Accused was told he/she was being charged with the following misconduct: _____

c) The hearing will be held

at _____ a.m./p.m. on _____ (date).

(The accused must be given reasonable time to secure witnesses and to prepare.)

RDEOB1 (2/10)

6. The Chair established the committee as follows (include address and telephone number):

Chair _____
 Secretary _____

HEARING

7. *Introduction.* The Chair introduced himself or herself and the members of the Committee and designated one member of the Committee to keep a record of the proceedings. _____

8. *Advisal of Charges.* The Chair again advised the accused of the specific charges (same as #5A). _____

9. *Advisal of Rights.* The Chair advised the accused of these rights:

- a) To hear, confront and question all witnesses;
- b) To present witnesses on his/her own behalf; and
- c) To testify on his/her own behalf. _____

10. *Witness List.* The Chair determined the list of witnesses to be called by the Committee and the accused.

Committee's Witnesses:

Accused's Witnesses:

11. *Unauthorized Persons Excused.* The Chair excused all persons except the Committee, the accused and the AKC Representative. The witnesses were excused from the proceedings, except when they were called on individually to testify. _____

12. *Witnesses.* The Chair called and swore in the witnesses: first, those named by the Committee; then, those named by the accused. The Chair ascertained the full name and address of each witness. The Chair questioned the witness and then allowed the accused to question the witness. (An appropriate oath is as follows: "Do you swear or promise that you will tell the truth, the whole truth and nothing but the truth?") _____
13. *Accused Statement.* After all the witnesses testified, the Chair permitted the accused to make a final statement in response to the charges. _____
14. *Close Hearing.* The Chair then excused all persons except the committee and asked the accused to remain available to receive the committee's decision. _____

POSTHEARING

15. *Findings.* After deliberation and by majority vote, the committee made these findings:
- As to whether the charged conduct has been proven;
 - Whether such conduct was prejudicial to the best interests of purebred dogs, AKC events or the AKC; and
 - Whether the charged conduct occurred in connection with, or during the progress of, its event. _____
16. *Decision.*
- The committee found that all three of the elements in charge(s) number ____ were not proven and it dismissed the charge(s).
 - The committee found that all three elements in charge(s) ____ were proven and it suspended the accused from any or all AKC privileges. _____
17. *Notice.* After the committee made its decision, the Chair:
- Immediately notified the accused of the charges that were dismissed and those that were sustained. _____
 - If charges were sustained, the accused was so advised and notified of his/her immediate suspension of any or all AKC privileges. _____
18. *Reminder.*
- Committee must notify the accused, in writing, by certified mail return receipt requested and first-class mail, of the committee's decision and of any suspension, if one was ordered.
 - Send to the AKC, within five days, a complete report of the proceedings, which includes:
 - A copy of the signed written complaint
 - A comprehensive summary of the hearing (*see Section VII of Dealing with Misconduct*)
 - This Procedural Checklist
 - A duplicate copy of the notice of suspension sent to the accused.

Signature – Chair

Signature – Defendant

Attesting to the fact that all items on this list were completed.

Attesting to the fact that Items 3, 5, 6, 7, 8, 9, 10, 11 and 15 were completed.